

Minutes of Annual General Meeting

of the

Zoe Medical Foundation

held via the Internet
on
Saturday, 7th November 2020

1. Opening

1930 hours Melbourne, 1900 Adelaide, 1030 Lilongwe.

2. Present

Catherine Elder (Chair), David Elder, Amanda Ruler, Jack Etete.

3. Confirmation of Minutes

From previous AGM, held Saturday 9th November 2019.

Accepted as True Record – Proposed: C Elder
Seconded: D Elder
CARRIED

4. Financial Report

Amanda Ruler provided a report from her Accountant which summarized the income and outgoings.

Income:	\$25,661.85
Outgoings:	\$37,375.63
Deficit:	\$11,713.78

Bank reconciliation:

Opening balance:	\$12,198.78
Closing balance:	\$ 1,127.55

David Elder proposed that the Finance Report be accepted.

Seconded by C. Elder.

CARRIED

5. Report from Zoe Medical Centre

Dr Jack Etete is negotiating a renewal of lease with the landlady for another 2 years. The 5-year contract expires in February.

Outreach Clinics have been restricted due to the Covid situation. Jack continues to provide medication to the Prison and Refugee Centres.

The reduction in monthly donation from \$3000 to \$2000 has reduced the number of Outreach services due to the cost of purchasing medications.

Jack has built a small house on the previously purchased land outside Lilongwe and plans to move his family there with a consequent saving of rental payments on his current dwelling.

His contract with Partners in Hope was renewed for 12 months in September but may be terminated next year. He continues to have an aspiration for full-time work at Zoe Medical Centre and regular Outreach Clinics.

6. Election of Office Bearers.

Catherine proposed that we maintain the status quo with Office Bearers for another 12 months.

Seconded: Amanda Ruler

CARRIED

Chairperson: Catherine Elder

Secretary &

Public Officer: David Elder

Treasurer: Amanda Ruler

Committee

Member: Jack Etete

7. Other Business.

a) Donation of Equipment.

Amanda enquired about the usefulness of donated disposable items sent across to Malawi in September. Jack confirmed his sharing of the distributions with Zoe Medical Centre, Partners in Hope Hospital and Daeyang Luke Hospital which were well received.

b) Financial Security

Amanda expressed concern regarding Jack's future financial security if he relinquishes his full time role with Partners in Hope next year. However Jack has several contacts which he will be following up regarding employment.

He is confident that new directions will evolve to allow Zoe to function effectively together with regular Outreach Clinics during the next couple of years. There is an ongoing need for these services within the Malawi Community.

Catherine stated that while the current level of funding from the Foundation was unlikely to increase, we could offer support in the form of references or letters of support.

Amanda enquired about local government support but Jack advised that the Malawian government is fully committed in other areas and would not be supportive of Zoe at the present time.

8. Next Meeting.

TBA.

9. Closure

19.55pm Melbourne, 19.25pm Adelaide, 10.55am Lilongwe.